

PLEASANTVIEW TOWNSHIP BOARD MINUTES

Regular Meeting

September 16, 2024

Meeting called to order by E. Kuligowski at 6:30 p.m.

Roll Call: E. Kuligowski: Supervisor; D. Bosma: Clerk; R. Latimer: Treasurer; Guy Wadsworth: Trustee; B. Wurst: Trustee

Absent: None

Guests: Amie Tiffany: D. Clerk/Secretary; Jonathan Scheel; Mark Oliver; Adam Chmielewski; James & Wendy Kresnak; Roger Tolzdorf; Dan Smith; Nick Couture

Pledge of Allegiance.

Public Comment not on Agenda:

- A. Mark Oliver asked to have the Boynaire HOA added to agenda.

Correspondence and Appointments:

- A. Dan Smith, CPA: He is our new auditor and presented the results of the 2023-2024 Audited Financial Statement; what his firm's responsibilities; presented the Management Discussion and Analysis Report.
- B. ECRC proposed a date of 10/07 at 6:30pm for a meeting to discuss construction/road projects for 2025 Discussed whether or not to ask ECRC to have a meeting with the new boards after the election. D. Bosma motioned to have the board confirm this date and go to this meeting. B. Wurst seconded. **Passed.**

Consent Agenda:

- A. **Minutes:** B. Wurst motioned to accept the 08/19/2024 minutes with the corrections noted. E. Kuligowski seconded. **Passed.**
- B. **Review Fiscal Budget 2024/2025:** E. Kuligowski motioned to accept the budget as presented thru 09/16/24. D. Bosma seconded. **Passed.**
- C. **Pay Accounts Payable Bills:** D. Bosma motioned to pay the bills. B. Wurst seconded. **Roll Call Vote:** D. Bosma – Y; E. Kuligowski – Y; R. Latimer – Y; B. Wurst – Y; G. Wadsworth – Y. **Passed.**
- D. **Pay Payroll:** The total payroll from 08/20/24 – 09/16/24 is \$8,289.24. B. Wurst motioned to pay the payroll. D. Bosma seconded. **Roll Call Vote:** G. Wadsworth – Y; B. Wurst – Y; D. Bosma – Y; E. Kuligowski – Y; R. Latimer – Y. **Passed.**

Reports and Meetings:

- A. **Treasurers Report: Robert Latimer**
 - a. Presented account balances.
 - b. Presented a draft for a Proposed Credit Card Policy for Board Pre-Approved Items. Discussion was held. A finalized Policy to be presented and voted on at the 10/21/24 Board Meeting.
 - c. Presented a draft for an Investment Policy- discussed was joining Michigan CLASS. Steps for joining: 1) Board adopted Policy; 2) Board passes a Resolution to accept Michigan CLASS Participation Agreement 3) Michigan CLASS approves and accepts our Policy; 4) We apply for acceptance. A finalized Policy will be presented and voted on at the 10/21/24 Board Meeting.
- B. **Clerks Report: D. Bosma:**
 - a. Gale Koster: E. Kuligowski motioned to hire Gale as a Clerks Assistant. B. Wurst seconded. **Passed.**
 - b. MOVE ballots needs to be sent by 09/21/24.
 - c. Recount for the 08/06/24 election has been certified.
 - d. Pleasantview Township's day to work Early Voting is October 30.
- C. **Supervisors Report: E. Kuligowski:**
 - a. Audit Report – Received.

- D. **Board of Review:** Next regular meeting is 12/09/2024 @ 1PM.
- E. **Planning Commission** – Next regular meeting is 10/10/24 at 6:30PM.
- F. **Emmet County Road Commission** – Next regular meeting is 09/26/24 @ 8AM.
- G. **Zoning Board of Appeals** –Next meeting on 10/15/24 @ 6:30PM.
- H. **Emmet County MTA:** Next meeting 10/16/24 at Springvale Township Hall at 7PM.
- I. **Spring Clean-Up** – 2 Vouchers turned in for a total of \$54.40.
- I. **Zoning Administration:** Jonathan Scheel (representing Creston Scheel)
 - a. 3 Zoning permits issued.
 - b. An Ordinance for a CREO (Compatible Renewable Energy Ordinance) has been written and submitted to the Planning Commission and to our lawyer for approval.
 - c. **Boynaire PUD** requested their area to be re-zoned R1. **Public Comment was received.** B. Wurst motioned to approve this request to re-zone Boynaire to R1 provided the Attorney approves. D. Bosma seconded. **Roll Call Vote:** R. Latimer – Y; D. Bosma – Y; E. Kuligowski – Y; B. Wurst – Y; G. Wadsworth – Y. **Passed.**
 - d. Nuisance ordinance should be written as a 1-page ordinance.
- J. **Assessor:** Nick Couture with Up North Assessing (owner Joe Lavender)-
 - a. Presented Assessing Agreement for approval. E. Kuligowski motioned to approve signing of the contract. B. Wurst seconded. **Roll Call Vote:** D. Bosma – Y; B. Wurst – Y; G. Wadsworth – Y; E. Kuligowski – Y; R. Latimer – Y. **Passed.**
 - b. Land Division rules were presented.
 - c. Presented a draft Resolution to Set an Alternate Date for the July of December Board of Review. To be voted on at the 10/21/24 Board Meeting.
 - d. Presented a draft Resolution Waiving Penalty Fees and Interest for Failure to File a Property Transfer Affidavit. To be voted on at the 10/21/24 Board Meeting.
 - e. Presented an Authorization to Allow Local Residents to Protest in Writing to Board of Review. To be voted on at the 10/21/24 Board Meeting.
 - f. Presented a 2024 Poverty Exemption Policy & Guidelines and a new Application for MCL 211.7u Poverty Exemption form. To be voted on at the 10/21/24 Board Meeting.

Unfinished Business:

A. Township Goals:

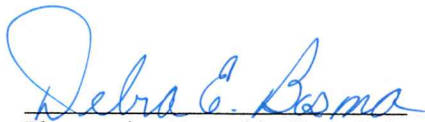
- a. **Policy & Procedure Book** – Ongoing
- b. **Resolution and By-Law Refresh:** By Planning Commission.
- c. **Ordinance Updates:** Edward Kuligowski / Brian Graham - Ed with get with Brian to for approval of the Credit Card and Investment policies.

New Business: None

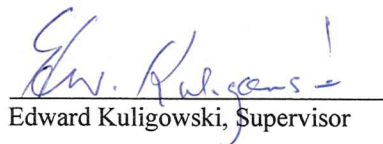
Adjournment: B. Wurst moved that the meeting be adjourned. E. Kuligowski seconded. **Passed.** The meeting adjourned at 8:25 PM.

I, the undersigned, Debra Bosma, the duly qualified and elected Clerk for the Township of Pleasantview, Emmet County, Michigan do hereby certify that the forgoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 16th Day of September 2024.

Minutes approved on: October 21, 2024



Pleasantview Township Clerk, Debra Bosma



Edward Kuligowski, Supervisor