

## **PLEASANTVIEW TOWNSHIP BOARD MINUTES**

Regular Meeting

November 11, 2024

Meeting called to order by E. Kuligowski at 6:30 p.m.

**Roll Call:** E. Kuligowski: Supervisor; D. Bosma: Clerk; R. Latimer: Treasurer; Guy Wadsworth: Trustee; B. Wurst: Trustee

**Absent:** None

**Guests:** Amie Tiffany: D. Clerk/Secretary; Creston Scheel: Zoning Administrator; Heidi Bosma – Liquor Inspector; Roger Tolzdorf: ZBA Chairman; Rocky Beydoun: Supervisor-elect; Jim Rummer: Trustee-elect

**Pledge of Allegiance.**

**Items Added to Agenda:**

- A. D. Bosma would like to add/fix light at the back door.

**Items Removed from Agenda:** None

**E. Kuligowski motioned to proceed with the Agenda with the changes. D. Bosma seconded. Passed.**

**Public Comment on Agenda:** None

**Correspondence and Appointments:**

- A. **DNR** sent a new ORV map noting the roads that ORV's are allowed to be driven on.
- B. **Board Appointments** for the 2025/2026 term. Deferred to the December 9, 2024 meeting allowing the new supervisor-elect to contact the current members. R. Tolzdorf and Heidi Bosma who were in attendance & both agreed to another 2-year term and were sworn in.

**Consent Agenda:**

- A. **Minutes:** R. Latimer motioned to accept the 10/21/2024 minutes with the following adjustments: Policy 2024-1 be noted for the Credit Card Policy and that R. Latimer be authorized by the Board to enter into an agreement with CNB for remote deposit capture of deposits. E. Kuligowski seconded. **Passed.**
- B. **Review Fiscal Budget 2024/2025:** E. Kuligowski presented Resolution 12-2024/2025 to amend the budget to reflect necessary changes going forward but still remaining at a net of zero. D. Bosma seconded. **Passed.**
- C. **Pay Accounts Payable Bills:** D. Bosma motioned to pay the bills. E. Kuligowski seconded. **Passed.**
- D. **Pay Payroll:** The total payroll from 10/22/24 – 11/11/24 is \$9,609.24 which includes election workers. E. Kuligowski motioned to pay the payroll. B. Wurst seconded. **Passed.**

**Reports and Meetings:**

- A. **Treasurers Report: Robert Latimer**
  - a. Account balances were presented.
- B. **Clerks Report: D. Bosma:**
  - a. Election on 11/05/2024 had 85% of the populace voted.
  - b. One of the election laptops needs to be replaced since it is running Windows7 and is no longer supported by Microsoft.
- C. **Supervisors Report: E. Kuligowski:**
  - a. Grant documents were turned into the county for a \$50,000 grant.
  - b. A Thank You letter signed by the Board will be sent to the Board of Commissioners and to the Road Commission.
  - c. FEMA has sent a letter to all Townships changing some areas to flood plains.
  - d. A summary of the CREO and Boynaire ordinances have been placed in the paper.

- e. Two fireworks permit applications have been submitted by The Highlands. One for New Years Eve at 9PM and another for their anniversary on 01/25/25. B. Wurst motioned to approve the permits. E. Kuligowski seconded. **Passed.**
  - D. Board of Review:** Next regular meeting is 12/09/2024 @ 1PM.
    - a. Copies of Resolution 08-2024/2025, 09-2024/2025 & Poverty Exemption were provided to the supervisor-elect. These will be addressed at the December Board meeting.
  - E. Planning Commission** – Next regular meeting is 01/09/25 at 6:30PM.
  - F. Zoning Board of Appeals** –Next meeting on 01/21/2025 @ 6:30PM.
  - G. Zoning Administration:** Creston Scheel
    - a. 3 Zoning permits issued.
    - b. New CREO Ordinance was discussed.
  - H. Assessor:** Nick Couture with Up North Assessing (owner Joe Lavender)- not present.
- Unfinished Business:**
- A. Township Goals:**
    - a. **Policy & Procedure Book** – Separate books will be set up for Policies, Resolutions & Ordinances.
    - b. **Resolution and By-Law Refresh:** By Planning Commission.
    - c. **Ordinance Updates:** Edward Kuligowski / Brian Graham
- New Business:**
- A. Shredding Services with Iron Mountain:** \$105/month is the cost. **Roll Call Vote:** E. Kuligowski – Y; R. Latimer – Y; D. Bosma – Y; G. Wadsworth – Y; B. Wurst – Y. **Passed.**
  - B. Training for new members and BOR members.** MTA is offering classes.
  - C. D. Bosma** suggested that E. Kuligowski remain as an On-Call Consultant during the transition period. E. Kuligowski agreed to this.
  - D. Light at the back porch.** E. Kuligowski suggested that R. Carr be called in to install a new light fixture and to replace the GFI fixture on the light pole in the parking lot. B. Wurst motioned to provide R. Carr with a budget of \$500 to make the necessary improvements. E. Kuligowski seconded. **Roll Call Vote:** R. Latimer – Y; D. Bosma – Y; E. Kuligowski – Y; G. Wadsworth – Y; B. Wurst - Y. **Passed.**
  - E. A Thank you** was extended to departing Board Members: **B. Wurst, E. Kuligowski & G. Wadsworth.**

**Adjournment:** E. Kuligowski moved that the meeting be adjourned. B. Wurst seconded. **Passed.** The meeting adjourned at 7:45 PM.

I, the undersigned, Debra Bosma, the duly qualified and elected Clerk for the Township of Pleasantview, Emmet County, Michigan do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 11<sup>th</sup> Day of November 2024.

Minutes approved on: December 9, 2024



Pleasantview Township Clerk, Debra Bosma



Rocky Beydoun, Supervisor