

PLEASANTVIEW TOWNSHIP BOARD MINUTES

Regular Meeting

May 20, 2024

Meeting called to order by E. Kuligowski at 6:30 p.m.

Roll Call: E. Kuligowski: Supervisor; B. Wurst: Trustee; M. Barkley: Treasurer; Guy Wadsworth: Trustee
Absent: D. Bosma, Clerk

Guests: Amie Tiffany: D. Clerk/Secretary; Mark Oliver; Creston Scheel; Robert Latimer; George Bloomfield; Jeff & Megan Grimm; Neil W. Ahrens: Emmet County Commissioner – District 2

Pledge of Allegiance.

Items Added to Agenda:

Public Comment not on Agenda: Jeff Grimm requested that his report be moved to the beginning of the meeting. B. Wurst motioned to allow Assessors Report to be given first. M. Barkley seconded. **Passed.**

Assessors Report: Jeff Grimm –

- 1) Presented 2024 Assessor's Report.
- 2) The Equalization Department has increased our taxable property value from \$138M to \$152M.
- 3) Megan Grimm put together 3 different bids for magnetic signs to place on vehicles when on Township Business. WholesaleMagneticsigns.com was chosen.
- 4) Amar Audit has moved to the in-person interview stage.

Correspondence/Appointments:

Consent Agenda:

- A. Minutes:** M. Barkley motioned to accept the April 15, 2024 minutes as presented. B. Wurst seconded. **Passed.**
- B. Review & Approve Fiscal Budget:** B. Wurst motioned for the supervisor to correct any line items that needs correcting within each cost center. M. Barkley seconded. **Passed.**
- C. Pay Accounts Payable Bills:** B. Wurst motioned to pay the bills as presented. M. Barkley seconded. **Roll Call Vote:** M. Barkley– Y; G. Wadsworth– Y; E. Kuligowski -Y ; B. Wurst - Y. **Passed.**
- D. Pay Payroll:** The total payroll as of 05/20/24 is \$6,546.97. B. Wurst motioned to pay the payroll. M. Barkley seconded. **Roll Call Vote:** B. Wurst- Y; G. Wadsworth- Y; E. Kuligowski- Y; M. Barkley- Y. **Passed.**

Reports and Meetings:

A. Treasurers Report: M. Barkley:

- a. Letter Indicating Responsibility Change to all our Banking Institutes letting them know that she will be resigning as of 06/30/2024 and that Robert Latimer will be taking her place. This will allow him full privileges as of 07/01/2024. B. Wurst motioned to accept this letter as presented. E. Kuligowski seconded. **Passed.**
- b. Asked for a sum of \$300.00 to fill the summer flowerpots. B. Wurst motioned to give her \$350.00. E. Kuligowski seconded. **Roll Call Vote:** E. Kuligowski- Y; G. Wadsworth-Y; M. Barkley-Y; B. Wurst-Y. **Passed.**

B. Clerks Report: D. Bosma:

- a. Setting Gravestones Early – Permission to pre-set stones before the party's burial. B. Wurst motioned to allow pre-set headstones and foundations with the Clerks prior approval and after the purchase of the plot ~~before the parties passing~~. M. Barkley seconded. **Passed.**
- b. B. Wurst noted that in the northeast corner of the cemetery there is a plot where orientation of the gravesites is north/south. This was a special circumstances situation

and not a precedent. There are to be no other burials in the un-platted area until the front platted area is full. All other gravesites are running east/west.

- c. B. Wurst motioned to have an Absentee Counting Board for the 08/06/24 election. M. Barkley seconded. **Passed.**

C. Supervisors Report: E. Kuligowski:

- a. ARPA Report presented stating expenditures.
- b. 2023-2024 Revised Budget and Expenses. B. Wurst motioned to let E. Kuligowski make any necessary line-item changes within a cost center needed to balance the report. M. Barkley seconded. **Passed.**
- c. Dan Smith in Gaylord has agreed to be our accountant. A letter of engagement will be presented to the Board upon receipt.
- d. Our website has been updated to allow uploads.
- e. We have been upgraded to full Microsoft 365 and QuickBooks 2024.

D. Board of Review: Next regular meeting is 07/16/2024 @ 1PM.

E. Planning Commission – Next regular meeting is 07/11/24 at 6:30PM.

F. Emmet County Road Commission – Next meeting 05/23/24 @ 8AM.

a. Edwards Road, Valley Road, and N. Ayr Road have been negotiated to be around \$120,000.00 which falls within budgeted amounts.

G. Zoning Board of Appeals –Next meeting on 07/16/2024 @ 6:30PM.

a. 2024/2025 Calendar has been approved.

b. E. Kuligowski requested that the January meeting be changed to February.

H. Emmet County MTA: Next meeting on 07/17/24. Picnic at 3PM. Meeting at 7PM.

I. Zoning Administration: Creston Scheel

a. Presented his report on permits issued.

b. Discussion was held about under what circumstances he could contact our attorney.

Unfinished Business:

A. Township Goals:

a. Policy & Procedure Book – Ongoing

b. Resolution and By-Law Refresh: By Planning Commission.

c. Ordinance Updates: Edward Kuligowski / Brian Graham

New Business:

A. Budget: Proposed Draft of 2024/2025 Budget was presented. Discussion held.

B. Spring Clean-Up Results: 72 vouchers for the transfer station were handed out.

C. 2024-2025 Meetings Schedule:

D. Boiler Bids: Three were received. M. Barkley motioned to let Ed talk to Sheren regarding their bid of \$17,345.00 and if answers are acceptable to sign the contract. B. Wurst seconded.

Roll Call Vote: B. Wurst – Y; G. Wadsworth -Y; E. Kuligowski – Y; M. Barkley – Y.

Passed.

E. Newsletter: Reminder that all articles need to be turned in by May 31st.

F. Insurance Renewal: M. Barkley motioned to approve that bill provided coverages are sufficient. Guy Wadsworth seconded. **Roll Call Vote:** M. Barkley -Y; E. Kuligowski- Y; E. Kuligowski – Y; B. Wurst -Y. **Passed.**

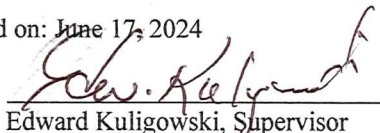
Adjournment: B. Wurst moved that the meeting be adjourned. M. Barkley seconded. **Passed.** The meeting adjourned at 8:00 PM.

I, the undersigned, Debra Bosma, the duly qualified and elected Clerk for the Township of Pleasantview, Emmet County, Michigan do hereby certify that the forgoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 20th Day of May 2024.

Minutes approved on: June 17, 2024



Pleasantview Township Clerk, Debra Bosma



Edward Kuligowski, Supervisor