

PLEASANTVIEW TOWNSHIP BOARD MINUTES

Regular Meeting

January 15, 2024

Meeting called to order by E. Kuligowski at 6:30 p.m.

Roll Call: E. Kuligowski: Supervisor; B. Wurst: Trustee; M. Barkley: Treasurer; D. Bosma, Clerk

Absent: L. Bosma: Trustee;

Guests: Amie Tiffany: D. Clerk/Secretary; Terry & Sue Fagan; Roger Tolzdorf; Mitch Kuch; Earl Ross

Pledge of Allegiance.

Items Added to Agenda: Auditors Report, Profit & Loss Statement, Zoning, & Web Page

Public Comment not on Agenda:

- A. Earl Ross questioned where the Zoning Interpretation being presented originated from. It was worked on by E. Kuligowski & the lawyer.

Correspondence/Appointments:

- A. D. Bosma motioned Roger Tolzdorf for the position of ZBA Chairperson, after he resigned from the Planning Commission. M. Barkley seconded. **Passed.**

Consent Agenda:

- A. **Minutes:** D. Bosma motioned to accept the minutes as written. B. Wurst seconded. **Passed.**
- B. **Review & Approve Fiscal Budget:** Profit & Loss Statement discussed. M. Barkley motioned that E. Kuligowski prepare a Budget Amendment Resolution to be presented at the 02/19/24 Board Meeting. D. Bosma seconded. **Passed.**
- C. **Pay Accounts Payable Bills:** M. Barkley motioned to pay the bills. D. Bosma seconded. **Passed.**
- D. **Pay Payroll:** With Direct Deposit Reporting has changed. The total payroll as of 01/15/24 is \$6,956.55. M. Barkley motioned to pay the payroll. D. Bosma seconded. **Passed.**

Reports and Meetings:

- A. **Treasurers Report: M. Barkley:**
 - a. After 3 interviews, M. Barkley is recommending Robert Latimer be hired. B. Wurst motioned that R. Latimer be hired, pending a background check, to shadow M. Barkley for 20 hours and be hired when her resignation takes effect on 06/30/24. D. Bosma seconded to hire him. **Passed.**
 - b. Quarterly Account Balance Report was submitted.
- B. **Clerks Report: D. Bosma:**
 - a. **Resolution 7-2023/2024:** D. Bosma asked the Township Board to establish an AV Counting Board for the 02/27/24 Primary Election. M. Barkley motioned to establish an AV Counting Board for the 02/27/24 Primary Election. E. Kuligowski seconded. **Passed.**
 - b. Election updates presented. The Election Commission has been chosen and will be presented at the Election Board for approval.
- C. **Supervisors Report:**
 - a. Audit results presented.
 - b. New Accountant has been located: Dan Smith & Co, PC out of Gaylord – paperwork is pending.
 - c. Mitch Kuch has volunteered to help with the website updates.
- D. **Board of Review:** Next regular meeting is 03/05/2024 @ 1PM, 03/11/2024: 9am-4pm; 03/13/2024: 2pm-7pm. Training classes have been scheduled.
- E. **Planning Commission** – Next regular meeting is 04/11/2024 at 6:30PM.
 - a. Annual Report – presented
- F. **Emmet County Road Commission** – Next meeting 01/26/2024 @ 8AM.

- G. **Zoning Board of Appeals** –Next meeting on 01/16/2024 @ 7PM.
- H. **Fire Authority:** Looking for replacements for those retiring and a full time chief.
- I. **Airport Authority:** Ed Kuligowski –
- J. **Zoning Administration:** Ed Kuligowski
 - a. Discussed: moving the Zoning to the County. Further research is needed.
- K. **Assessors Report:** Jeff Grimm – Absent.

Unfinished Business:

- A. **Township Goals:**
 - 1) **Policy & Procedure Book** – Ongoing
 - 2) **Resolution and By-Law Refresh:** By Planning Commission.
 - 3) **Ordinance Updates:** Edward Kuligowski / Brian Graham

New Business:

- A. **Results of Cleaner Interviews:** M. Barkley made a motion that we hire Carolyn's Cleaning, starting with a deep cleaning. B. Wurst seconded. **Passed.**
- B. **Computer Support:** M. Barkley made a motion that we use Jamie at Common Angle on an On-Call Basis at \$155.00/hr. for when E. Kuligowski is not available to handle computer problems. B. Wurst seconded. **Passed.**
- C. **E. Kuligowski resignation** – D. Bosma motioned to accept E. Kuligowski's resignation. E. Kuligowski asked that his resignation discussion be postponed 2 months. Board agreed to hold the resignation for 2 months.
- D. **Zoning Interpretation:** E. Kuligowski presented a Zoning Interpretation to the Board and asked for support from the Board before he presents it to the ZBA on 01/16/24 for review. M. Barkley motioned to give E. Kuligowski permission to present this Zoning Interpretation to the ZBA. D. Bosma seconded. B. Wurst requested a roll call vote: B. Wurst – Y; D. Bosma – Y; M. Barkley – Y; E. Kuligowski – Y. **Motioned approved.**

Adjournment: M. Barkley moved that the meeting be adjourned. D. Bosma seconded. **Passed.** The meeting adjourned at 8:50 PM.

I, the undersigned, Debra Bosma, the duly qualified and elected Clerk for the Township of Pleasantview, Emmet County, Michigan do hereby certify that the forgoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 15th Day of January 2024.

Minutes approved on: February 19, 2024

Pleasantview Township Clerk, Debra Bosma

Edward Kuligowski, Supervisor