

PLEASANTVIEW TOWNSHIP BOARD MINUTES

Regular Meeting

February 19, 2024

Meeting called to order by E. Kuligowski at 6:30 p.m.

Roll Call: E. Kuligowski: Supervisor; B. Wurst: Trustee; M. Barkley: Treasurer; D. Bosma, Clerk

Absent: L. Bosma: Trustee;

Guests: Amie Tiffany: D. Clerk/Secretary; Mark Oliver; Roger Tolzdorf; Creston Scheel; Earl Ross; Robert Latimer; Maegan Vanloo-Grimm; Jeff Grimm; Rob Carr

Pledge of Allegiance.

Items Added to Agenda:

- A. M. Barkley asked to add training under the Treasurer's Report.
- B. R. Carr asked to add his HOA's Land Combination be added under Zoning.

Public Comment not on Agenda: None

Correspondence/Appointments:

- A. Creston Scheel presented his resume for Zoning Administrator. E. Kuligowski will get together with him and go over job responsibilities.
- B. Mark Oliver presented his resume for a place on the Planning Commission. B. Wurst motioned that Mark Oliver take R. Tolzdorf's place on the Planning Commission. M. Barkley seconded. **Passed.**
- C. Michael Bedells also would like to join the Planning Commission. E. Kuligowski presented him as an Alternate for the Planning Commission. This discussion has been postponed until March 18, 2024.
- D. 57th Judicial Court notified us of an appeal for Len Builders Zoning Board Decision for 5277 Tyrol Lane. This matter has been referred to our lawyer, Peter Wendling.
- E. Dust Control Bids – B. Wurst motioned to let E. Kuligowski negotiate the Dust Control Bids with the Road Commission. D. Bosma seconded. **Passed.**
- F. Health Department Reminder for Land Division for Smaller Lots as well as a Proposal for a Revised Land Division Ordinance prepared by our Bryon Graham, lawyer. Discussion is postponed until March 18, 2024.

Consent Agenda:

- A. **Minutes:** B. Wurst motioned to accept the minutes as written. D. Bosma seconded. **Passed.**
- B. **Review & Approve Fiscal Budget:**
 - a. Resolution 8-2023/2024 Budget Amendment prepared by E. Kuligowski. B. Wurst motioned that the resolution be accepted as prepared. M. Barkley seconded. Roll Call vote: D. Bosma – Y; E. Kuligowski – Y; M. Barkley – Y; B. Wurst – Y. **Motion Approved.**
- C. **Pay Accounts Payable Bills:** M. Barkley motioned to pay the bills as presented. B. Wurst seconded. **Passed.**
- D. **Pay Payroll:** The total payroll as of 02/19/24 is \$7,158.23. M. Barkley motioned to pay the payroll. B. Wurst seconded. **Passed.**

Reports and Meetings:

- A. **Treasurers Report: M. Barkley:**
 - a. Credit Card: Discussion was held regarding getting one. A letter must be sent to the bank from the board detailing who is responsible for usage. Recommended is that all expenditure MUST be approved by the Board prior to making purchases. E. Kuligowski will contact Bryan Graham to see if there is policy that we can procure for credit card usage.
 - b. Constitutional Revenue Sharing Payments report was presented.
 - c. Training classes for Robert Latimer- postpone until March 18 meeting.

- B. **Clerks Report: D. Bosma:**
 - a. Election updates presented.
 - b. Young, Graham & Wendling hourly rates have increased from \$170 to \$175/hour
- C. **Supervisors Report:**
 - a. Website has been updated to reflect election information.
 - b. ARPA Funding & Projects updates are ongoing.
- D. **Board of Review:** Next regular meeting is 03/05/2024 @ 1PM, 03/11/2024: 9am-4pm; 03/13/2024: 2pm-7pm.
- E. **Planning Commission** – Next regular meeting is 04/11/24 at 6:30PM.
- F. **Emmet County Road Commission** – Next meeting 03/08/24 @ 8AM.
- G. **Zoning Board of Appeals** –Next meeting on 04/16/2024 @ 7PM.
- H. **Fire Authority:** Looking for replacements for those retiring and a full time chief.
- I. **Airport Authority:** Ed Kuligowski – looking for a new treasurer
- J. **Zoning Administration:** Ed Kuligowski
 - a. Discussion about land combinations within an HOA and that they need to be handled through HOA bylaws.
 - b. Beaux Rivage HOA president, Rob Carr is asking for a land combination of 6 lots into 2 lots. B. Wurst motioned to allow these lots to be combined as presented, subject to having documentation from the Road Commission regarding the driveways. M. Barkley seconded. **Passed.**
- K. **Assessors Report:** Jeff Grimm –

Unfinished Business:

- A. **Township Goals:**
 - 1) **Policy & Procedure Book** – Ongoing
 - 2) **Resolution and By-Law Refresh:** By Planning Commission.
 - 3) **Ordinance Updates:** Edward Kuligowski / Brian Graham

New Business:

- A. **Porch Enclosure:** has been installed.
- B. **Set up for the Election:** Call for volunteers to set up the election floor on Thursday, February 22, at 6:30pm.
- C. **Road Resurfacing:** The cost has increased from \$35,000 to \$55,000/mile. We will need to limit resurfacing to Valley and Edwards Roads.

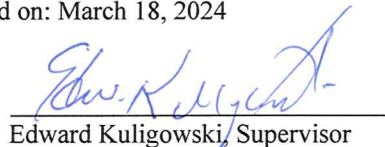
Adjournment: D. Bosma moved that the meeting be adjourned. M. Barkley seconded. **Passed.** The meeting adjourned at 8:10 PM.

I, the undersigned, Debra Bosma, the duly qualified and elected Clerk for the Township of Pleasantview, Emmet County, Michigan do hereby certify that the forgoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 19th Day of February 2024.

Minutes approved on: March 18, 2024



Pleasantview Township Clerk, Debra Bosma



Edward Kuligowski, Supervisor