

PLEASANTVIEW TOWNSHIP BOARD MINUTES

Regular Meeting

August 19, 2024

Meeting called to order by E. Kuligowski at 6:30 p.m.

Roll Call: E. Kuligowski: Supervisor; D. Bosma: Clerk; R. Latimer: Treasurer; Guy Wadsworth: Trustee; B. Wurst: Trustee

Absent: None

Guests: Bridget Melching: Secretary; Mark Oliver; Jeff & Megan Grimm; Roger Tolzdorf; Gail Koster; Rocky Beydoun

Pledge of Allegiance.

Items Added to Agenda: Executive Session

Public Comment on Items on Agenda: None

Public Comment not on Agenda: None

Correspondence and Appointments:

- A. Letter from Emmet County Conservatory Easement for Easement Rights** – The Emmet County Planning and Zoning staff have been working to reach goals to adopt a new Master Plan. One of their goals is to figure out how to manage the conservation easements.
- B. Correspondence from the State of Michigan Solar Development**
The Zoning Administrator C. Scheel informed the Board that the state of Michigan has new rules governing how solar developments can move forward. The new law will be in effect in November, 2024. Creston also informed the Board that the Townships will have input as long as an Ordinance is adopted by the Board and/or they amend their Zoning Ordinance.
- C. Assessor Jeff Grimm** said as long as the Townships pass an Ordinance and/or amend their Zoning Ordinance it will allow the Townships to have input on the approval process. As well as the ability to recoup some of the tax revenue paid to the state.
- D. Creston** has downloaded an ordinance from MTA. He will review it and modify it, so it pertains to Pleasantview Township. He will look into what Emmet County is doing for their solar panel farm. After modifying it, he will work with Attorney Brian Graham to get his input on the ordinance. Creston will then give the information to the Planning Commission and the Board.

Consent Agenda:

- A. Minutes:** B. Wurst motioned to accept the July 15, 2024 minutes as written. G. Wadsworth seconded **Passed.**
- B. Pay Accounts Payable Bills:** B. Wurst motioned to pay the bills. G. Wadsworth seconded. **Passed.**
- C. Pay Payroll:** The total payroll as of 08/19/24 is \$ 9,012.89. and Gross is 13,843.19. E. Kuligowski motioned to pay the payroll. B. Wurst seconded. **Passed.**

Reports and Meetings:

A. Treasurers Report: R. Latimer:

- 1) Discussed with the Board various options for better interest rates for liquid funds. He recommends the Michigan Classed Pooled Investment for liquid funds. E. Kuligowski motioned to have R. Latimer discuss the Townships investment policy with the accountant. G. Wadsworth seconded **Passed.**
- 2) Discussed with the Board a Township credit card. The Board would set up a policy allowing the credit card to be used by the individuals approved by the Board for specific vendors and anything else preapproved by the Board and the policy be renewed by the Board. R. Latimer will fill out the application and get back to the Board.

B. Clerks Report: D. Bosma:

1) Reported the election went good as far as on the floor. There was problems with QVF that did not get fixed until about 5:00 pm.

2) D. Bosma would like to hire an Assistant for 90 days to help with the election. After 90 days her assistant will let her know if she would like to stay on. The Board will look over the Budget and give approval at the September 16, 2024 meeting.

C. Supervisors Report: E. Kuligowski :

1) Reported of a fire on Highland Park Rd and is waiting for Fire Chief Cupps report to move forward with zoning and rebuilding.

2) Quick Books is updated.

3) Would like to move email service to Microsoft service.

4) Updated the website.

5) Will need to update Amie's workstation. Her hard drive needs updated.

6) Servers have been updated and backed up.

7) Surveillance cameras need cleaning and minor updates. The cost will be \$75.00 per camera.

8) Audit has been received. The process worked out quite well. Need to clean up account balances. The accountant will help with that. Work on expenses to get accurate financial statements.

9) Currently working on step two of fixing the floor(epoxy)

10) Working on updating Budget

Board of Review: Next regular meeting is 012/09/2024 @ 1PM.

Planning Commission: Next regular meeting will be 10/10/2024 @ 6:30PM.

Emmet County Road Commission E. Kuligowski: Next regular meeting is 08/29/2024 @ 8AM.

A. Presented the Board with the 2024 ECRC Local Road Ratings Report for secondary roads and primary roads. Brutus Rd will be a five-year project. N. Conway Rd is not listed. Questions for N. Conway Rd. should be directed to ECRC. In October and November there will be a new plan for secondary roads.

B. All bridges that go over county roads are now under MDOT control and will get inspected by engineers.

C. Working with Lisa to maximize our funds for the road contract of \$123,000.00 and the allocation fund of \$50,000.00.

Zoning Board of Appeals: Next meeting is on 10/10/2024 @ 7PM. Nothing on the agenda.

Emmet County MTA E. Kuligowski: MTA is trying to get the DNR to come to the next MTA meeting to discuss the process of controlling the ORVs and to find out why they are not managing it.

Airport Authority: Attended the fiscal year meeting. Two new officers were elected. The airport had two incidents. A mechanical issue. The insurance company is looking into the matter. The other incident was a bomb threat which is being investigated. The airport is FAA compliant but not FAA sanctioned.

Fire Authority E. Kuligowski: Attended the Fire Authority meeting Incident They may hire two more people. Fire Chief Cupps wants to retire. One of the trucks need mechanical work. The Fire Chief is asking Townships to adopt an international fire ordinance.

Spring Clean-Up E. Kuligowski: Handed out fifteen vouchers

Zoning Administration: C. Scheel

A. Presented the Board his report. E. Kuligowski wanted to know what the Nuisance Ordinance and the Short-Term Rental Ordinance is going to achieve. Discussion was held with the Board on the rules and the enforcement of Short-Term Rentals.

Assessor: Jeff Grimm:

A. Discussed with Board the Property Tax Administration Fee Certification. He Signed and turned in the Corrective Action Plan. Discussed with the Board the Poverty Exemption Resolution.

Unfinished Business.

A. Township Goals:

a. Policy & Procedure Book Ongoing

b. Resolution and By-Law Refresh: By Planning Commission.

c. Architect for the back porch: E. Kuligowski called Mr. Hackell. and is waiting to hear from him.

New Business:

- A. E. Kuligowski reported the Emmet Charlevoix County Health Department has a new website. They will be working on water quality and air quality alerts. The Health Department is also looking for a statewide sanitary code.
- B. Blair Turner's lot split survey has the errors corrected on the land survey. B. Wurst motioned to approve Blair Turner's lot split with the corrections on the land survey E. Kuligowski seconded **Passed**
- C. E. Kuligowski put the Boynaire zoning ordinance together, giving a copy to R. Tolzdorph. The attorney. Mr. Graham requested the deeds for all the parcels in Boynaire for his examination.
- D. Discussion was held with the Board about a storage shed. D. Bosma showed the Board showed flyers to the Board.

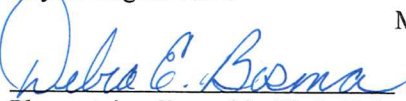
8:34PM- Bob Wurst motioned to go into an Executive Session to discuss the options for the assessor. D. Bosma seconded. Passed. Open Meeting Closed.

8:58PM- Executive Session Closed. Open meeting reopened:

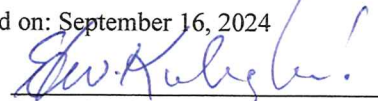
- Board moved to remove section A on 9-16-24. B. Wurst*
- A. ~~The executive session ended with a disagreement with Assessor J. Grimm. The Board will be moving on with another Assessor. The Township will provide J. Grimm with a laptop to get the Township's data. J. Grimm will be moving forward with arbitration.~~
 - 1) E. Kuligowski motioned by roll call vote that the Township will continue with Assessor J. Grimm until August 31, 2024 with the agreement that he will continue working with the Township if his services are needed. The Township will provide J. Grimm with a laptop so he can download the Township's data. J. Grimm will be moving forward with arbitration for compliance. B. Wurst seconded **Passed** – Debra Bosma Yes, Guy Wadsworth Yes, Robert Latimer Yes, Bob Wurst Yes, Ed Kuligowski Yes
 - 2) B. Wurst motioned by roll vote to approve E. Kuligowski to seek a new Assessor and if he finds one the Board agrees to allow E. Kuligowski to send out a letter of rules of engagement and to request that he attends the next board meeting on September 16, 2024. R. Latimer seconds **Passed** – Guy Wadsworth Yes, Debra Bosma Yes, E. Kuligowski Yes, Bob Wurst Yes, Robert Latimer Yes

Adjournment: B. Wurst moved that the meeting be adjourned. E. Kuligowski seconded. **Passed.** The meeting adjourned at 9:15 PM.

I, the undersigned, Debra Bosma, the duly qualified and elected Clerk for the Township of Pleasantview, Emmet County, Michigan do hereby certify that the forgoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 19th Day of August 2024.


Pleasantview Township Clerk, Debra Bosma

Minutes approved on: September 16, 2024


Edward Kuligowski, Supervisor

