

## PLEASANTVIEW TOWNSHIP BOARD MINUTES

Regular Meeting

February 18, 2025

Meeting called to order by R. Beydoun at 6:30 p.m.

**Roll Call:** R. Beydoun: Supervisor; D. Bosma: Clerk; R. Latimer: Treasurer; G. Bloomfield: Trustee; J. Rummer: Trustee

**Absent:** None

**Guests:** Amie Tiffany: D. Clerk/Secretary; Creston Scheel: Zoning Administrator; Jonathon Scheel; Michael Bila: Township Attorney; Carson Norton: Deputy Supervisor/IT

**Pledge of Allegiance.**

**Items Added to Agenda:** None

**Items Removed from Agenda:** None

**Public Comment on Agenda:** None

**Public Comment on Items Not on the Agenda:** Jonathon Scheel with Up North Planning & Zoning – commented on the Master Plan needing updating. Tentative meeting set up for end of April beginning of May.

**Correspondence and Appointments:**

A. **Michigan Earned Sick Time Act:** Information provided current as of 01/24/25

**Consent Agenda:**

A. **Minutes:** D. Bosma motioned to accept the minutes as written. J. Rummer seconded. **Passed.**

B. **Review Fiscal Budget 2024/2025:** J. Rummer motioned to approve the budget. G. Bloomfield seconded. **Passed.** A new category will be set up for Deputy Supervisor and IT Support.

C. **Pay Accounts Payable Bills:** J. Rummer motioned to pay the bills. G. Bloomfield seconded. Roll Call Vote: J. Rummer – Y; G. Bloomfield – Y; D. Bosma – Y; R. Latimer – Y; R. Beydoun – Y. **Passed.**

D. **Pay Payroll:** Rummer motioned to pay the payroll for a total of \$10,156.43. G. Bloomfield seconded. Roll Call Vote: J. Rummer – Y; G. Bloomfield – Y; D. Bosma – Y; R. Latimer – Y; R. Beydoun – Y. **Passed.**

**Reports and Meetings:**

A. **Treasurers Report: Robert Latimer**

a. **Account balances were presented.**

b. **Michigan Class has been set up.** A discussion was held on how much money to invest in this. R. Latimer is the only one to move money. D. Bosma will audit. D. Bosma motioned to move \$151,917.11 from First Community Bank to Michigan Class. She also motioned for R. Latimer to keep the balance at Citizens National Bank at no higher than \$250,000.00. Any excess amounts will be moved into Michigan Class. G. Bloomfield seconded. **Roll Call Vote:** G. Bloomfield – Y; J. Rummer – Y; R. Beydoun – Y; R. Latimer – Y; D. Bosma – Y. **Passed.**

c. **Credit Card:** R. Latimer has opened the card and most auto-payments are set up. D. Bosma will audit all expenditures.

d. **April/May Training:** R. Latimer will be attending part 2 of 3 training course which is already pre-budgeted.

B. **Clerks Report: D. Bosma:**

a. **No May election.**

b. **Security of Elections:** handout.

c. **Contract for equipment support is up in 2027.**

d. **Laptop:** A new laptop is going to be needed. Grant monies will be looked into.

C. **Supervisors Report: R. Beydoun**

a. **Dakota Baker is looking into grants for fire, cemetery, etc.**

b. **R. Beydoun will donate light poles & LED lights for the parking lot.**

c. **Deck:** R. Beydoun will donate lumber. J. Rummer will look into getting high school students to build it as a class project. Need to identify where the septic system is.

- D. **Board of Review:** Next regular meeting is the organizational meeting on 03/04/2025 @ 2:45PM. The Appeals meetings will be held 3/10/25: 3PM-9PM & 3/14/25: 9AM-3PM.
- E. **Planning Commission:** Next regular meeting is 04/10/2025 @ 6:30PM.
- F. **Zoning Board of Appeals:** Next regular meeting is 04/15/2025 @ 6:30PM.
- G. **Emmet County Road Commission:** Next meeting is 02/21/2025 @ 8AM.
- H. **Emmet County MTA:** next meeting is 04/16/2025 @ Little Traverse Hall
- I. **Zoning Administration:** Creston Scheel, Zoning Administrator.
  - a. 2 permits issued for single family homes.
  - b. A Short-Term Rental Ordinance draft was presented. Postponed to March 18 meeting.
  - c. iWorQ software to help support code enforcement costs provided. Postponed to March 18 meeting.
- J. **Assessor:** Nick Couture with Up North Assessing - absent

**Unfinished Business:**

- A. **Township Goals:**
  - a. **Policy & Procedure Book** – ongoing
  - b. **Resolution and By-Law Refresh:** By Planning Commission.
  - c. **Ordinance Updates:** R. Beydoun/ Michael Bila/ Debra Bosma -

**New Business:**

- A. **Resolution 16-2024/2025-** Amended Poverty Exemption Resolution. D. Bosma motioned to accept the amended resolution as provided by Nick Couture. J. Rummer seconded. **Passed.**
- B. **Zoning Fees:** Discussion was held. C. Scheel will bring fees into line with current practices. He will present the new list at the 03/18/25 meeting for approval.
- C. **Creation of a sub-station for Sherrif's officers:** Discussion was held and approved. G. Bloomfield will approach Matt Leirstein, Sherrif, to see if see if this is something his officers might find helpful.
- D. **Carson Norton** – IT services will be at \$25.00/hr. J. Rummer motioned that he be paid \$50.00/per meeting attended in his role of Deputy Supervisor and \$25.00/hour in his role of IT Manager. R. Latimer seconded. **Roll Call Vote:** R. Latimer – Y; R. Beydoun – Y; D. Bosma – Y; J. Rummer – Y; G. Bloomfield – Y. **Passed.**
- E. **Attorney Update:** Michael Bila will send a letter to E. Kuligowski requesting missing passwords, keys and access information.
- F. **ORV Ordinance:** J. Rummer & G. Bloomfield reported on their meeting with M. Leirstein. Recommendation: We need to amend ordinance; put signage up & if there is repeated damage put up trail cams and to educate the populace. Postponed until the 03/18/25 meeting.
- G. **Emmet County Hazard Mitigation Plan:** R. Beydoun will look into this and report at the 3/18/25 meeting.
- H. There will be no using private emails and private phones for text messaging. C. Norton will provide a cost breakdown for setting up emails on the township server for everyone.
- I. D. Bosma motioned to appoint G. Bloomfield to sit on the Planning Commission. J. Rummer seconded. **Passed.**

**Adjournment:** R. Beydoun moved that the meeting be adjourned. D. Bosma seconded. **Passed.** The meeting adjourned at 9:25 PM.

I, the undersigned, Debra Bosma, the duly qualified and elected Clerk for the Township of Pleasantview, Emmet County, Michigan do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 18<sup>th</sup> Day of February 2025.

Minutes approved on: March 18, 2025

Debra Bosma, Pleasantview Township Clerk

Rocky Beydoun, Pleasantview Township Supervisor