

PLEASANTVIEW TOWNSHIP BOARD MINUTES

Regular Meeting January 20, 2025

Meeting called to order by D. Bosma at 6:30 p.m.

Roll Call: D. Bosma: Clerk; R. Latimer: Treasurer; G. Bloomfield: Trustee; J. Rummer: Trustee

Absent: R. Beydoun: Supervisor

Guests: Amie Tiffany: D. Clerk/Secretary; Roger Tolzdorf: ZBA Chairman; Mark Oliver, Earl Ross: Planning Commission Chairman; Rob Carr; Creston Scheel: Zoning Administrator; Jonathon Scheel

Pledge of Allegiance.

Items Added to Agenda: None

Items Removed from Agenda: None

Public Comment on Agenda: None

Public Comment on Items Not on the Agenda: None

Correspondence and Appointments:

A. Board Appointments for the 2025/2026 term.

a. Planning Commission: Members for consideration are E. Ross, M. Kuch, R. Carr, M. Bedells, M. Oliver. R. Latimer motioned to extend their terms to 12/31/2028 and to keep the members of the Planning Commission at 7 members. A member of the Board still needs to be appointed. G. Bloomfield seconded. **Passed.**

b. Zoning Board of Appeals: Members for consideration are R. Tolzdorf and E. Ross. J. Rummer motioned to extend their terms to 12/31/2027. G. Bloomfield seconded. **Passed.**

B. Harbor Light newspaper: advertising rate has increased from \$8.75 to \$9.75/column inch

C. Earned Sick Time Act: discussion was held on how to keep track of hours.

D. Young, Graham & Endling, P.C. has sold their practice as of 02/01/2025 to Bauckham, Thall, Seeber, Kaufman & Koches, P.C.. A. Tiffany will reach out and invite them to the next Board Meeting.

E. Marin Hoffman of Molosky & Co, P.C. has reached out verbally regarding the new cell tower.

Consent Agenda:

A. Minutes: J. Rummer motioned to accept the 01/09/2024 minutes as presented. R. Latimer seconded. **Passed.**

B. Review Fiscal Budget 2024/2025: Presented. December corrections are pending.

C. Pay Accounts Payable Bills: R. Latimer motioned to pay the bills. G. Bloomfield seconded. **Passed.**

D. Pay Payroll: R. Latimer motioned to pay the bills. G. Bloomfield seconded. **Passed.**

Reports and Meetings:

A. Treasurers Report: Robert Latimer

a. Account balances were presented.

b. Investment Policy Adoption Resolution 17-2024/2025: R. Latimer motioned to approve the resolution as presented. D. Bosma seconded. **Roll Call Vote:** D. Bosma – Y; R. Latimer – Y; G. Bloomfield – Y; J. Rummer – Y; R. Beydoun – Absent. **Passed.**

B. Clerks Report: D. Bosma: nothing to report

C. Supervisors Report: R. Beydoun (absent)

D. Board of Review: Next regular meeting is the organizational meeting on 03/04/2025 @ 2:45PM. The Appeals meetings will be held 03/10/2025: 3PM-9PM and 03/14/2025: 9AM-3PM.

E. Planning Commission: Earl Ross, Chairman

a. Earl Ross presented his Annual Report. D. Bosma motioned that they have 2 committee meetings of 3 people each and one Special Meeting so they can finish R1 Zoning Regulations prior to the 04/10/2025 meeting. All meetings will be posted. They will present R1 Regulations at the 04/15/2025 Board Meeting.

b. Next regular meeting is 04/10/2025 at 6:30PM.

- F. **Zoning Board of Appeals:** Roger Tolzdorf, Chairman
 - a. Next meeting on 04/15/2025 @ 6:30PM.
 - b. ZBA passed a height variance for a cell tower.
 - c. Master Plan is out-of-date and needs to be updated.
- G. **Zoning Administration:** Creston Scheel, Zoning Administrator.
 - a. 2 Zoning permits issued.
 - b. Fee structure needs to be updated. G. Bloomfield & J. Rummer will work out a new fee structure to be presented at the 02/18/2025 meeting.
 - c. C. Scheel will research iWorQ to see if it would be a good tool to use.
- H. **Assessor:** Nick Couture with Up North Assessing (owner Joe Lavender)- not present.

Unfinished Business:

- A. **Township Goals:**
 - a. **Policy & Procedure Book** – in process
 - b. **Resolution and By-Law Refresh:** By Planning Commission.
 - c. **Ordinance Updates:** R. Beydoun / Brian Graham/ Debra Bosma

New Business:

- A. **Security Protocol:** 2 new forms for people holding office keys and passwords for the alarm system. G. Bloomfield motioned to adopt the new forms. R. Latimer seconded. **Passed.**
- B. **Bid for Technology & Administrative Services:**
 - a. E. Kuligowski has withdrawn his bid for services.
- C. **R. Beydoun** has appointed C. Norton to be his Deputy Supervisor and IT Director.
 - a. Deputy Supervisor: C. Norton was accepted as the Deputy Supervisor @ \$15.50/hour & \$50.00 for each meeting he is sent to attend. Postponed until a decision is made on how many hours to be worked.
 - b. IT Director: C. Norton has presented a cost estimate for the IT portion cost of \$800.00 (including hours worked) to set up and \$300.00 annually for the hosting website. G. Bloomfield motioned to accept this bid. R. Latimer seconded. **Roll Call Vote:** D. Bosma – Y; R. Latimer – Y; G. Bloomfield – Y; J. Rummer – Y; R. Beydoun – Absent. **Passed.**
- D. **Resolution 16-2024/2025 – Pleasantview Township Guideline for 2025 Poverty Exemption:** J. Rummer motioned to approve the resolution as presented. R. Latimer seconded. **Roll Call Vote:** D. Bosma – Y; R. Latimer – Y; G. Bloomfield – Y; J. Rummer – Y; R. Beydoun – Absent. **Passed.**
- E. **R. Beydoun** has requested to change the Board Meetings to the third Tuesday of each month. R. Latimer motioned to change the board meetings to Tuesday at 6:30. G. Bloomfield seconded. **Passed.**
- F. **R. Carr** presented an analysis of the lighting in our parking lot. He asked us to provide an 18ft pole. He recommended a lighting intensity of 4000calvin with a timer and a motion sensor. He will check to see if there are grants being offered from Great Lakes Energy. He asked permission to proceed with quotes.

Adjournment: D. Bosma moved that the meeting be adjourned. R. Latimer seconded. **Passed.** The meeting adjourned at 8:15 PM.

I, the undersigned, Debra Bosma, the duly qualified and elected Clerk for the Township of Pleasantview, Emmet County, Michigan do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 20th Day of January 2025.

Minutes approved on: February 18, 2025

Debra Bosma, Pleasantview Township Clerk

Rocky Beydoun, Pleasantview Township Supervisor